



ZONING VARIANCE APPLICATION

(In accordance with Florence Municipal Code Section 17.88)

City of Florence, Colorado
Florence Municipal Center
600 W. 3rd Street, Florence, CO, 81226 (p) 719-784-4848

Has a pre-submittal conference been held-with the City of Florence regarding this application? If not, please contact the City of Florence Planning Office at 719-784-4848 Ext 227 to schedule a pre-submittal conference before proceeding with this application. Application Fee is \$200.00

1. Date of Application: _____ / _____ / _____
2. Application Fee Paid: _____
3. Parcel Number: _____
4. Street address of Property? _____

5. Name, Address and Telephone Number of Property Owner(s): _____

6. Name, Address and Telephone Number of Representative: _____

7. Current zoning of the property? _____
8. What is the current use of the property? Residential Commercial
 Vacant Describe: _____

9. Please describe your project and request?

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- e) That the variance, if granted will not alter the essential character of the neighborhood or district in which the property is located, nor substantially or permanently impair the appropriate use or development of the adjacent property:
- f) That the variance, if granted, is the minimum variance that will afford relief, and is the least modification possible of the provision of the zoning regulation which is in question:
12. Provide a time schedule for construction or occupancy:
13. A site plan of the property and access points, and a floor plan for the structure must be attached to this application. Maximum sheet size of any attachment is limited to 11x17". If color printing, larger sheet size, or special handling is required, the applicant must provide 16 copies of the application materials.
The site plan must include the following information:
- A. Date, sheet title (Name-Variance Request for (address)), scale & north arrow.
 - B. Property address.
 - C. A vicinity map to locate the development in relation to surrounding area, streets, etc.
 - D. Property boundaries and adjacent street / alley /sidewalks.
 - E. Dimensions of property boundaries.
 - F. Existing and proposed man-made features, including buildings, fences, landscaping, parking, screening, dumpsters, signs, driveways, and dimensions of each, and dimensions to the property boundaries. Be sure to include individual parking space dimensions.

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- G. Location and size of all drainage-ways or other natural features which would affect or would have an effect on property that is subject of the variance request.
 - H. Location and dimensions of all easements on the property.
14. Further explanations and additional pertinent information should be attached, if needed.

By signing this application you are agreeing to the following:

1. Certifying that the above information is true and correct to the best of your knowledge and belief.
2. Acknowledging that you understand that if any information is untrue or inaccurate this application may be rendered void.
3. Agreeing to all requirements of the City of Florence zoning and code requirements.
4. Agreeing to reimburse the City of Florence for the costs mailings, sign preparation, legal review, and professional reviews, if required.
5. Authorizing City staff to inspect the property for compliance with applicable codes and ordinances.
6. To provide additional information as may be required by the Board of Zoning Adjustments.

Property owner(s) signature and date:

Representative's (if any) signature and date:

Please remit application fee to the City of Florence. This application will not be processed until the application fee is paid, all questions are answered and all attachments are included. The City staff, or Board of Zoning Adjustments, may require additional information as deemed necessary. Once this application is deemed to be complete and fees have been paid, you will be notified of the initial meeting or public hearing on this application, and your responsibility for posting a public hearing notice on the property.