



CITY OF FLORENCE

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CITY OF FLORENCE CITY COUNCIL MEETING April 1, 2019

1. Mayor Ore called the regular meeting of the Florence City Council to order at 7:00 p.m. with the Pledge of Allegiance.

2. Roll call	-	Mayor Ore	-	Present
		Councilman Baker	-	Present
		Councilman Vendetti	-	Present
		Councilman Upton	-	Present
		Councilwoman Smith	-	Present
		Councilman Villagrana	-	Present
		Councilman Knisley	-	Present

Others present – City Manager Mike Patterson, Public Works Director Sam Elstun, City Clerk Tammy Kibler, Police Chief Mike DeLaurentis, and City Attorney Matt Krob, Finance Officer Lori Cobler, Planning Director Wade Broadhead, and Water Superintendent Brandon Harris

3. Visitors-

a. Florence High School students, Isis King, Jamie Peterson, Demetria Yuro and Alexis Douglas spoke about the Florence museum. They are working on Project Based Learning (PBL), focused on the study of Florence's history. They are trying to reach out to the community by being creative with history. They are holding a the PBL Exhibition at the Florence Pioneer Museum on April 3, 2019 and a bake sale on Saturday, April 6, 2019 from 9:00 am to 3:00 pm.

b. Morrie Aves asked about the water rate study and alley responsibility, City Attorney, Matthew Krob stated that he reviewed the code and there is nothing contradicting that the City is responsible for alley repair.

4. Additions/Deletions/Corrections to Agenda- Added d. to New Business as City Clerk, Tammy Kibler received all of the necessary documentation from the county and the police department in order to present to City Council for the approval of renewal of Liquor License for Big D's.

5. Approval of Consent Agenda Items- Councilor Villagrana moved to approve the agenda as presented. Councilor Smith seconded the motion. Roll Call Vote- 7 ayes

6. Public Hearings- N/A

7. Unfinished Business- N/A

8. New Business

a. Approval of Special Events for Florence Elks Club located at 131 e. Front Street on September 21, 2019 for Pioneer Day. Councilor Vendetti moved to approve the request. Councilor Smith seconded the motion. Roll Call Vote- 7 ayes.

b. Approval of Operation and Maintenance Agreement for Dry Creek Flood Prevention Project with NRCS for Dry Creek. Public Works Director, Same Elstun reported that the project is complete which cost \$300,000. The agreement will need to be signed. Councilor Upton moved to approve the closure. Councilor Baker seconded the motion. Roll Call Vote- 7 ayes.

c. Approval of Professional Services Contract to hire DHM Consultants for the Husky Park Redesign Project. Planning Director Wade Broadband reported that the skate park has been torn down. He will be talking with the Citizens to get ideas for the design of the new park. A splash pad was mentioned. They will be holding a DHM meeting on April 17, 2019 from 5:00-6:30pm that they would like to invite the public to attend. Paula Svincek asked the City Council to take into consideration that Canon City has a water park and it is quite the attraction. Councilor Smith moved to approve the consultant selection and cost. Councilor Upton seconded the motion. Roll Call Vote- 7 ayes

e. Action for additions/deletions/corrections-N/A

9. Mayor's Report-

a. No Report

Committee Reports-

a. Councilman Villagrana reported that the Florence museum has no entry fee.

b. Councilwoman Smith reported there is a Historic meeting on April 25, 2019 at 6:00 pm.

10. City Attorney Report –No report

11. Department Head Report-

Police Department- No Report

Public Works- Public Works director, Sam Elstun reported that clean up week is the week of April 15th.

Water Department-Water Superintendent, Brandon Harris reported that when City Engineer, Richard Saxton comes down, he will install 9 survey monuments to monitor the movement of the soil around the south reservoir. We will have to have a movement survey each year.

Finance Department- Finance Officer, Lori Cobler is working on completing the 2019 goals. The City has put in a new drive up drop box for bill paying. We are now on online bill pay. Mrs. Cobler is learning the water billing process. The cost computations for water rates are coming up. Mrs. Cobler feels that we can streamline several of the processes by adding more modules to the Caselle software. She has processed direct deposit for all employees but three. The city has had \$96,761.47 in grant reimbursement in which \$26,175.11 of that is still pending.

Planning Department- Planning Director, Wade Broadband reported about grant funding from various grant sources.

City Clerk- City Clerk/Director of Human Resources, Tammy Kibler reported that she will be streamlining the Human Resources process such as the employee handbook. It has not been updated since 1998. The state of the law has changed dramatically since 1998. Ms. Kibler also reported that she will be working with the department heads to update job descriptions. She will also be implementing a recruiting process. Ms. Kibler has been working with Public works to compare the cost of uniform companies and they found a company that will save the city \$455 per month. The CIRSA (insurance) audit will be held on April 23, 2019.

12. City Manager Report- City Manager Michael Patterson reported that the upper Arkansas River Basin Forum meeting will be held April 24, 2019. He reported that there would be 2 executive discussions.

13. Executive Session- Regular session was suspended at 7:47 for executive session. Roll call vote- 6 ayes.

14. There being no further business, the meeting adjourned at 8:28 p.m.